

Notice Inviting Tender

Request for Proposal for Hiring of Agency for Implementation of Gobardhan project in Bihar.

Request for Proposal for Hiring of Agency for Implementation of Gobardhan project in Bihar.



Tender No.: BRLPS/LSBA/Gobardhan/2021-22/01

Date: 10.02.2022

**LOHIYA SWACHH BIHAR ABHIYAN
RURAL DEVELOPMENT DEPARTMENT-(RDD)
GOVERNMENT OF BIHAR**

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RURAL DEVELOPMENT DEPARTMENT (RDD)
GOVERNMENT OF BIHAR**

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Invitation for Tender

On behalf of the Government of Bihar, the **Lohiya Swachh Bihar Abhiyan, Bihar Rural Livelihoods Promotion Society, Rural Development Department-(RDD)** invites sealed tender offers (Eligibility and Price) for “**Hiring of Agency for Implementation of Gobardhan project in Bihar**”.

The summary of tender details is as below:

Sr. No	Item Details	Particulars
1	Tender No.	BRLPS/LSBA/Gobardhan/2021-22/01
2	Tender Fee	Rs. 5,000/- (Rupees Five thousand only)
3	BID Security (EMD)	Rs. 1,00,000/- (Rupees One Lakh only)
4	Pre-Bid Conference (Address)	Conference Hall, Lohiya Swachh Bihar Abhiyan, 1 st Floor, Vidyut Bhawan Anexx-2, Bailey Road, Patna, Bihar-800021
5	Address of Communication	State Coordinator, Lohiya Swachh Bihar Abhiyan, 1 st Floor, Vidyut Bhawan Anexx-2, Bailey Road, Patna, Bihar-800021
6	Telephone Number	0612-2504154
7	Contact Person	Rajiv Kumar Singh, State Coordinator, LSBA, Bihar
8	Email Contact	state_coordinator@lsba.in

Note: - Eligible bids will be opened in the presence of bidders on the specified date. Notice of any changes will be notified on the official website of LSBA. Further, the Price bid/Financial bid Opening Date, Time & Venue will be intimated to the qualified Bidders on a later date.

The State Mission Director, Lohiya Swachh Bihar Abhiyan reserves the right to accept, reject any tender offer or cancel the entire process without assigning any reason thereof.

Sd/-
State Mission Director
Lohiya Swachh Bihar Abhiyan,
Government of Bihar

1. Tender Calendar:

Item Details	Target Date
Date of commencement of availability of the tender document.	10 th February 2022
Last date to send requests for clarifications on the Tender.	16 th February 2022 on E-Mail ID (State Coordinator) state_coordinator@lsba.in
Project briefing & Pre-bid meeting.	11:00 am, 17 th February 2022
Last date and time for submission of bids.	03:00 pm, 02 nd March 2022
Opening of Eligibility/Technical Bids.	03:30 pm, 02 nd March 2022

1. Instructions to the Bidders

1.1 Bid submission

Bidder will submit eligibility + technical and financial proposal in separate sealed envelopes duly subscribed as eligibility + technical proposal and financial proposal. These two envelopes should further be sealed in another separate envelope duly subscribed as – **“Eligibility, Technical & Financial Bid for the hiring of agency for Implementation of Gobardhan project in Bihar “**, dated.....

1.2 Submission of Tender Offers

Sealed Tender offers shall be received by the State Coordinator, Lohiya Swachh Bihar Abhiyan, Government of Bihar, on or before the time and date specified in the schedule of the tender notice. In the event of the specified date for the submission of tender offers being declared a holiday, the offers will be received up to the appointed time on the next working day.

LSBA may, at its discretion, extend this deadline for submission of offers by issuing a corrigendum and uploading the same on the Departmental website.

1.3 Method of Submission of Tender Form

Two bid systems shall be followed as Eligibility Bid and Price Bid. The Bid has to be submitted in 2 separate sealed envelopes, both of which have to be kept in a third single sealed envelope. The evaluation system followed will be **Quality cum Cost Based Selection (QCBS)**. The detail of which is mentioned below:

Envelope 1 - “Eligibility document/Technical document+EMD+Tender Fee”.

Envelope 2 - “Price Bid/Financial Bid”

Envelope 3 - “Envelope 1 & Envelope 2”

- (a) The Eligibility & Technical bids shall be submitted in a separate sealed envelope superscribing “Eligibility & Technical bid” indicating Tender No. The cover marked for Eligibility & Technical Bid shall have all the necessary documents and proof to support the Eligibility Criteria mentioned in clause 4.

A bidder will be allotted a minimum of one lot or up to a maximum of 3 lots as per the discretion of LSBA.

- (b) The Price bid/Financial bid shall be prepared as per the Price bid/Financial bid format at Annexure- B and shall be submitted in a separate sealed envelope superscribing “Price bid/ Financial bid” indicating Tender No.

- (c) The Price bid/Financial bid shall be submitted exactly as per the format given. Any deviation will lead to the rejection of the proposal.

Both of the parts of the bid (i.e. Eligibility + Technical bid and Price bid/Financial bid) shall be sealed in separate envelopes and both the sealed envelopes will be further sealed in an outer cover (envelope). The outer cover and the inner cover/envelopes shall bear the details of the RFP reference, due date, bidders address and addressed to LSBA at the following address:

Rajiv Kumar Singh,
State Coordinator,
Lohiya Swachh Bihar Abhiyan,
1st Floor, Vidyut Bhawan Anexx-2,
Bailey Road, Patna-800021
Phone: 0612-2504154
Email: state_coordinator@lsba.in

- (d) Any bid received after the deadline for submission of bids prescribed by LSBA will be rejected.
- (e) LSBA will first open the Eligibility + Technical Bids. The bids meeting the eligibility criteria shall be further considered for Technical Evaluation. The technical evaluation of the bids will be carried out by the Bid Evaluation committee appointed by LSBA, to assess and finalize the acceptability of the bids. The Price bids/Financial bids of all technically qualified Bidders will be opened for further processing. Price bid/Financial bid opening date and time will be informed to the technically qualified Bidders before Price bid/Financial bid opening.

Clarification of Bids

A prospective bidder requiring any clarification of the bidding documents may notify the LSBA in writing or through e-mail to the address provided above or in the pre-bid meeting. Any such clarification should reach LSBA before the pre-bid meeting. Requests for clarification on the telephone will not be entertained. Reply to clarifications/amendments/addendum, if any, will be published on the website of the tendering agency as a corrigendum to RFP. Clarifications given in the pre-bid shall form part of the RFP.

Format and Signing of Bids

Each and every page of the bid shall be signed by an authorized person or persons. The authorization for signing the Bid document shall be indicated by a duly notarized written power of attorney (in a legally valid stamp paper of minimum denomination of Rs. 1000.00 (One thousand)) from the competent authority of the bidder accompanying the eligibility bid.

The bid should be bound securely before submitting.

1.4 Late Tender Offers/ Late bid

Receiving/Reaching of bid/bids after due date and time will not be entertained under any circumstances and will be treated as a late bid. Bid received late after the deadline will be summarily rejected.

1.5 Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its tender, and the Purchaser will, in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tendering process.

1.6 Tender Document and Tender Fee:

The tender document is available at the departmental website and downloadable from (<http://www.lsba.bih.nic.in>). Tender Fee of **Rs. 5000/-** (Rupees Five Thousand Only), to be paid through Demand Draft (DD) in favour of “**Bihar Rural Livelihoods Promotion Society**” payable at **Patna**. Bid to be submitted along with the tender fee. Without the payment of the tender fee, the bids will be taken as incomplete & non-responsive and shall not be considered. The tender fee shall be non-refundable.

1.7 Earnest Money Deposit(EMD)/ Bid Security Deposit

EMD of Rs. **1,00,000.00 (Rupees One Lakh only)** shall be paid through Demand Draft (DD) in favour of “**Bihar Rural Livelihoods Promotion Society**” payable at **Patna**.

The EMD / Bid Security may be forfeited in case a successful bidder fails:

- i. To submit **Performance Bank Guarantee(PBG)** as specified in the terms and conditions.
- ii. To execute the agreement/contract within the given period of time from the date of the issue of the Letter of Intent.
- iii. No interest shall be payable by LSBA to the Bidder(s) on Earnest Money/Bid Security Deposit for the Period of its currency.
- iv. In case of withdrawal of a bid after opening.

EMD will be returned to the successful bidders only if the successful bidder/s submit a security deposit (Bank Guarantee) as specified in the tender document. For the unsuccessful bidders, it will be returned within 15 days of the finalization of bids.

1.8 Offer Validity period

- The tender offer must be valid for a minimum of **90 days** from the date of opening of the tender. However, the LSBA may extend this period at its sole discretion, information of which will be communicated to the participating bidder.

1.9 Pre-bid conference

A Pre-Bid conference/meeting of all the interested bidders will be held at the scheduled date and time. The bidders will have to submit their queries through email to the address specified in the Section of Invitation for Tender. In pre-bid meetings, queries of general nature will be entertained. Any changes decided in the pre-bid shall be communicated to bidders through corrigendum. The corrigendum and pre-bid clarifications will also form a part of this bid document and the same will be uploaded on the LSBA website.

1.10 Erasure, Alternation & Signing of Tender

Tender documents should contain no interlineations, erasures or overwriting. The only authorized person shall sign on all pages of tender documents.

1.11 Costs & Currency

The Price offer must be given in Indian Rupees (INR) only. The price will remain fixed for the period of the contract and no changes for any reason whatsoever will be allowed. The bidder

shall bear all the costs associated with the preparation and submission of its bid, and the LSBA will in no case be responsible or liable for these costs, regardless of conduct or outcome of the bidding process.

1.12 Offer Price

The Price bid/Financial bid will be inclusive of GST, Income taxes and other taxes. The price variation shall only be allowed in case of an increase/decrease in any taxes, cess, levy or duty.

1.13 Bid format

The Bidder shall prepare one Hard copy of the Eligibility + Technical Qualification Documents as well as one in soft copy (In CD/Pen drive), Tender Fee and EMD, clearly marking "Eligibility + Technical -Qualification Documents, Tender Fee and EMD".

The Bidder shall prepare one Hard copy of the Price bid/Financial bid, clearly marking "Price bid/Financial bid".

The authorized signatory must sign and affix the seal on all the pages of the response document. Relevant documents must be submitted as proof wherever necessary. If papers are not signed and duly stamped, the bid may be rejected.

1.14 Right to Alter Items

The LSBA reserves the right to include or exclude any tender item(s) and also reserves the right to make changes in specifications in the pre-bid meeting.

1.15 Modification and Withdrawal of Offers

The bidders will not be allowed to modify their bids after final submission. Withdrawal of the original offer will not be allowed after the opening of the bid. No offer can be modified by the Bidder, once bid/bids are finally submitted. However, a bidder can withdraw from the bid process before the opening of bids.

1.16 Preliminary Scrutiny

Prior to the detailed evaluation, the LSBA will determine the substantial responsiveness of each offer to the tender documents. For purpose of this clause, a substantially responsive bid is one, which is in conformity with all the terms and conditions of the Tender Documents without any material deviations as per Annexure-A. The determination of an offer's responsiveness will be based on the contents of the tender offer itself without recourse to extrinsic evidence.

1.17 Tender Evaluation

Prior to the detailed evaluation, the LSBA will determine the substantial responsiveness of the bid. The selection process will be as under:

- 1) Screening based upon qualification criteria
- 2) Technical evaluation

The selection process would be Quality and Cost Based Selection (QCBS). For this 75% marks/points will be allotted on technical evaluation and 25% marks/points will be allotted in financial evaluation. The Evaluation Committee will shortlist the agency who have obtained 75% or more marks in the technical evaluation.

The bidder should have PAN and GST registration on their name or on the name of the company, firm, agency participating in the bid process.

Short-listing of bidders:

The bidders who have scored 75 marks/points or more out of 100 marks as stated here-in-above shall be considered as technically qualified and shall be included in the shortlist for opening and evaluation of their financial proposal (Price bid). However, if the number of such technically qualified bidders is less than two in a lot, the LSBA may in its sole discretion, qualify the bidder(s) whose technical score is less than 75 marks/points but is more or equal to 60 marks.

Evaluation of Financial Proposal (Price bid)

1. In the second stage, the financial evaluation will be carried out as per this Clause.
2. For financial evaluation, the quoted amount (in words) indicated in the Financial Bid only shall be considered. On financial evaluation, the shortlisted bidders will be given a total score which will be determined as under:

- (a) 75% weight-age will be given to the Technical Score.
- (b) 25% weight-age will be given to the financial score.

3. LSBA will determine whether the Financial Proposals are complete and unconditional. The cost indicated in the Financial Proposal shall be deemed as final and reflect the total cost of works/services.

Combined and final evaluation

1. Proposals of the technically qualified bidder(s) during the process of evaluation of the technical bid will finally be ranked according to the total score (Technical Score + Financial Score) as per the following formula:

$S_t = \text{Technical Score}$

$S_f = 100 \times F_m / F$; In which, S_f is the financial score;

F_m is the lowest price in the lot being

Evaluated;

F is the price quoted by the respective bidders
in the lot being evaluated.

The weightage given to the technical and financial proposals are $T = 0.75$ and $P = 0.25$

Combined total score (S) = $(S_t \times 0.75) + (S_f \times 0.25)$

2. The successful bidder in each lot shall be the highest-ranked bidder (whose total score is the highest). The second-ranked bidder shall be kept in reserve and may be invited @ranked one bidder rate in case the first ranked bidder withdraws, or fails to comply with the requirements specified here-in-above.

If the Combined Final Score is the same for two or more bidders, the bidder with more experience per submitted documents will be ranked one or a successful bidder in that lot.

1.18 Clarification of Offers

To assist in the scrutiny, evaluation and comparison of offers, the LSBA may, at its discretion, ask some or all the Bidders for clarification on their offers at any of the stages mentioned therein and the same may be sent through email (of nodal officer), facsimile. However, in such cases, a reply of clarifications shall be sent to the Purchaser through courier or in person. The request for such clarifications and the response shall be in writing.

1.19 Amendment of bidding Document

- a. At any time prior to the deadline for submission of bids, the LSBA may, for any reason, whether on its own initiative or in response to the request for clarification by a prospective bidder, modify the bidding documents.
- b. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids, the LSBA at its discretion may extend the deadline for the submission of bids.

1.20 Language of Bid

The bid and all correspondence and documents relating to the bid exchanged by the bidder and the LSBA shall be in English language only. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an appropriate translation in English language and in such a case, for purpose of interpretation of the bid, the translation shall govern.

1.21 Confidentiality

- a. As used herein, the term “Confidential Information” means any information, including information created by or for the other party, whether written or oral, which relates to internal controls, computer or data processing programs, algorithms, electronic data processing applications, routines, subroutines, techniques or systems, or information concerning the business or financial affairs and methods of operation or proposed methods of operation, accounts, transactions, proposed transactions or security procedures of either party or any of its affiliates, or any client of either party, except such information which is in the public domain at the time of its disclosure or thereafter enters the public domain other than as a result of a breach of duty on the part of the party receiving such information. It is the express intent of the parties that all the business processes and methods used by the Bidder in rendering the services hereunder are the Confidential Information of the Bidder.
- b. The Bidder shall keep confidential any information related to this tender with the same degree of care as it would treat its own confidential information. The Bidders shall note that the confidential information will be used only for the purposes of this tender and shall not be disclosed to any third party for any reason whatsoever.
- c. At all times during the performance of the Services, the Bidder shall abide by all applicable security rules, policies, standards, guidelines and procedures. The Bidder should note that before any of its employees or assignees is given access to the Confidential Information, each such employee and assignees shall agree to be bound by the terms of this tender and such rules, policies, standards, guidelines and procedures by its employees or agents.
- d. The Bidder should not disclose to any other party and keep confidential the terms and conditions of this Contract Agreement, any amendment hereof, and any Attachment or Annexure hereof.
- e. The obligations of confidentiality under this section shall survive rejection, expiry or termination of the contract.

1.22 Performance Bank Guarantee (PBG):

- a) Successful Bidder shall submit a Bank Guarantee for an amount of Rupees 50,000/- (Rupees Fifty thousand) per district in a lot in the prescribed format as attached.

- b) Performance Bank Guarantee will be issued from a Scheduled Commercial Bank only promising payment of the guaranteed sum or part thereof to the concerned DWSC, on-demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the DWSC shall be treated as conclusive proof for payment. A model Bank Guarantee format is enclosed. (Annexure-D).
- c) Performance Bank Guarantee (PBG) shall be valid up to 48 months from the date of signing of the agreement or for any extended period of the contract wherever applicable.
- d) The provisions regarding sanctions for violation in the agreement include forfeiture of Performance Security in case of decision by the LSBA.

2. SCOPE OF WORK (Terms of Reference)

3.01 GOBAR-Dhan projects envisaged under SMB-G can be classified under broad models:

(i) Cluster model

Under this model, a cluster of households can be identified by the Gram Panchayats for the installation of household-level biogas plants. The biogas generated will be used by the households while the slurry will be collected and processed at a centrally agreed place. The DWSC will ensure that the identified households use the biogas generated and sell the slurry to the implementing agency for further processing and conversion to bio-fertilizers/organic manure.

Funding Source: The various sources of funding such as New National Biogas and Organic Manure Programme (NNBOMP) of MNRE, SBM(G), 15th Finance Commission, MPLAD, MLALAD and other State schemes, etc., can be used for setting up of cluster units. Funding norms of NNBOMP will be followed. SBM-G will provide support to households that are a part of the cluster model.

(ii) Community model

Community-level biogas plants can be constructed for a group of minimums of 5-10 households. The waste will be collected from households and transported to the biogas plants while the biogas generated will be supplied to households/ restaurants/ institutions etc. The slurry can be used in agriculture/sold to farmers /converted to bio-fertilizers /organic manure.

Funding source: The various sources of funding such as NNBOMP, SBM-G), 15th Finance Commission, MPLAD, MLALAD and other State schemes can be used.

(iii) Commercial model

Under this model, large Bio-Gas/Compressed Bio-Gas (CBG) plants can be set up by Entrepreneurs / Cooperatives / “Gaushalas” / Dairies, etc., with an objective to generate a high volume of raw biogas on a commercial scale. The biogas is converted to CBG and can be sold to industries/ Oil Marketing Companies (OMCs) or directly through fuel dispensing units.

Funding Source: Large CBG plants are to be set up through self-financing. However, financing/assistance can be availed from the existing schemes of the Government of India.

3.02

PROJECT OBJECTIVES

- (i) To support villages safely manage their cattle and agricultural waste, and make the villages clean
- (ii) To support communities in converting cattle and organic waste into wealth using treatment systems
- (iii) To convert organic waste, especially cattle waste, to biogas and organic manure for use in rural areas
- (iv) To promote environmental sanitation and curb vector-borne diseases through effective disposal of waste in rural areas

3.03

Duration of Engagement of Agency

- (i) The agency will be selected for a period of a minimum of 40 months or till the project end from the date of signing of the contract, Commencement period will be within 15 days from the date of the Contract. However, this empanelment is not a legal commitment by the BRLPS- LSBA assuring engagements. LSBA is only facilitating the implementing agencies (DWSC) with a list of organizations empanelled after scrutinizing the organizational, technical & financial capability.
- (ii) The selected agencies would be contacted by the District to process engagement with the Implementing bodies i.e., DWSC. After negotiations, a contract would be signed between the agency and entity specifying the actual scope of work and terms and conditions. The contract can be further extended with the mutual consent of both parties but on the same terms and conditions.
- (iii) BRLPS- LSBA with its entities should not be held responsible for any kind of damage/loss /legal disputes in course of implementation of the assignment by the agency.
- (iv) If the performance of the agency is found unsatisfactory, or if any complaints (for corrupt or fraudulent practices or forgery) regarding the agency is received, the contract may be cancelled.

3.04

Detailed Scope of work

Upon signing MoU, the agency will be responsible for creating a detailed project proposal in consultation with the concerned DWSC. The project proposal should detail out waste volume assessment, site selection, suitable technology options, Installation – setting up of unit, operation and maintenance till three years, plans and processes, processes of management of biogas and bio-slurry, options for viability gap funding, options for tapping CDM benefits, options for market linkages and project risks. The agency should interact with key stakeholders like the Department of Rural Development, GoB, Ministry of New & Renewable Energy (MNRE-GoI),

BREDA, KVIC & other State Nodal Agencies together inputs, synthesize thoughts, garner support as & when required.

For detailed work under the GOBAR Dhan scheme, interested agencies may visit the guidelines issued by the Ministry of Drinking Water & Sanitation, Govt. of India. Guideline may be downloaded from LSBA website at lsba.bih.nic.in.

The broad scope of work for Agency / Firm under the GOBARDHAN Scheme are as below: -

- (i) The Selected Agency will prepare the DPR of the Biogas plant including integrated waste assessment, design and proposal of technology based on waste to energy concept.
- (ii) The Selected Agency will also provide support to the state for the technical and financial feasibility of the biogas plant to be used by DWSC to fulfil SBM-G guidelines.
- (iii) The Selected Agency will provide technical support for the feedstock calculation, technical know-how, sustainability factor and cost-benefit analysis of the Gobardhan Project.
- (iv) The Selected Agency will give the hand holding/full support for the selection of suitable and sustainable technology setting up of unit based on survey/field report and approved by DWSC of Biogas plant to Project Implementation Agency (DWSC).
- (v) The selection of technology/equipment should meet the Quality Standards of BIS (IS: 16087, 2013) so that there would be no adverse effect on the environment.
- (vi) The Agency supply, installation, operation and Maintenance of Biogas Plant for the specified period.
- (vii) The selected implementing agency is responsible for creating a project proposal in consultation with the concern District (DWSC). The project proposal shall detail out waste assessment, the technology proposed operational process, management of biogas and bio-slurry. The upkeep of the plant is part of the agency's responsibility. The project proposal must include a plan for the management of biogas and bio-slurry produced.
- (viii) The rollout of the Gobardhan unit is based upon a survey and feasibility report and approved by DWSC.
- (ix) Equipment for the project should be specified as part of DPR, to be approved by DWSC.
- (x) Sale of biogas either to the communities or too large scale consumers such as hotels, institutions, dairy farms, etc.

3.05 Role of LSBA

- (i) During the project's implementation, project staff will provide all possible assistance to the Implementing Agency.
- (ii) Support in the field for the implementation of the project.
- (iii) Facilitate workstation space to Implementing Agency at respective DWSC.
- (iv) Review the progress of Implementing Agency engagement and facilitate the release of funds to the Implementing Agency.
- (v) Facilitate training, capacity building and IEC activity as per Implementing Agency's requirement.
- (vi) Facilitate certification, brand promotion, and product development strategy.

3.06 Role of District

- (i) The District will be the nodal agency for planning, implementation, monitoring and approval of Gobardhan projects.
- (ii) The District will have the flexibility to decide implementation mechanisms.
- (iii) District can take up model projects at District/Block level and cluster & community models at GP level
- (iv) In the case of cluster and community models at the GP level, the District will obtain the proposals from PIA, in consultation with concerned GPs.
- (v) The District will ensure that overall funding under SBM-G will not exceed the cap of Rs. 50 lakhs for the entire programme period i.e. up to 2024-25
- (vi) Funds in the case of cluster and community model will be paid to the agency/organization for the implementation of the projects.
- (vii) The PIA will receive funds from District in an account/ledger opened for the Gobardhan project. The funds received for the implementation of Gobardhan will always be identifiable and will be subject to audit.
- (viii) Additional requirements of funds for the cluster and community projects at the District/Block/GP level can be met from other funding sources such as the 15th Finance Commission, MPLAD, MLALAD, CSR, etc.

3.07 Role of Gram Panchayat

- (i) The GP has to identify the potential beneficiary for the household/cluster and community-level projects. It can work with Cooperatives, Milk Unions, Farmer Producer Organizations, SHGs, CBOs developed under DAY-NRLM, Private Entrepreneurs, etc., for the identification of beneficiaries.
- (ii) The GP will identify a suitable location for community projects through a Gram Sabha resolution.
- (iii) The GP will support PIA in preparing a project proposal, if required and submit the same to the District for approval before incorporating it in the GPDP.
- (iv) The project proposal will include the cost of planning, implementation operation and maintenance.
- (v) The GP will identify all the funding sources at the time of planning for convergence and monitor the implementation.
- (vi) The GP periodically received physical/file progress of PIA in consultation with the community.

- (vii) O&M will be the responsibility of the agency in consultation with the GP in the case of community projects and centralized management of slurry for cluster projects.
- (viii) The GP will explore the scope of the revenue generation model for the community project to make the project self-sustaining.

3.08 Reporting:

DWSC will be responsible for the support in the implementation of the Gobardhan project at the district level. After selection, Implementing Agency will report to DWSC and prepare the DPR and a copy of same will be shared with SPMU.

3.09 Manpower Deployment:

Designation	Education Qualification	Experience (Similar Project)	Remarks
Project Manager – State Level	Post-Graduation degree / diploma in Geology / Hydrology / Environmental hydrology / Agriculture and Allied Sector / Agronomy / Horticulture / Crop Science / Environmental Science / Rural Development / Rural Management / Management / Social Work / Soil Science / Forestry / Horticulture from a recognized University or Institution. OR B.E / B.Tech. in hydrology / Civil / Water	Minimum 5 years post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of sanitation / environment conservation / water bodies / Hydrology / Civil Engineering / Irrigation / Rural Development / social work.	One at State to till the project

	Resources / Agricultural / Environmental science from a recognized university or institution.		
Project Coordinator – District Level	Post-Graduation degree / diploma in Geology / Hydrology / Environmental hydrology / Agriculture and Allied Sector / Agronomy / Horticulture / Crop Science / Environmental Science / Rural Development / Rural Management / Management / Social Work / Soil Science / Forestry / Horticulture from a recognized University or Institution. OR B.E / B.Tech. in hydrology / Civil / Water Resources / Agricultural / Environmental science from a recognized university or institution.	Minimum 3 years post- qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of sanitation / environment conservation / water bodies / Hydrology / Civil Engineering / Irrigation / Rural Development / social work.	One in each district

Project Executive – Project Level	Post-Graduation degree / diploma in Geology / Hydrology / Environmental hydrology / Agriculture and Allied Sector / Agronomy / Horticulture / Crop Science / Environmental Science / Rural Development / Rural Management / Management / Social Work / Soil Science / Forestry / Horticulture from a recognized University or Institution. OR B.E / B.Tech. in hydrology / Civil / Water Resources / Agricultural / Environmental science from a recognized university or institution.	Minimum 1 year post-qualification work experience with central / state Govt. / Societies and Trusts having ownership of state or Central Govt. / PSUs / International Developmental Organizations/Institutions like World Bank, UNICEF, UNEP, UNDP, WWF, BMGF, DFID, IPE Global, ADB etc. in the area of sanitation / environment conservation / water bodies / Hydrology / Civil Engineering / Irrigation / Rural Development / social work.	One in each Project till project continue
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NOTE:

- 1) Agency shall issue an appointment letter providing the details of their personnel, as required by the LSBA within 15 days of the LOI /order placement. Only Indian Nationals should be appointed.
- 2) The Agency shall submit details of all Project Manager/Project Coordinator & Project Executive (including Educational/ experience certificate, offer letter), before the commencement of work. Any change/replacement in the same will be reported to LSBA Bihar, with due reason and artefacts and the

replacement will only be allowed with the persons having similar or higher qualification/experience.

3.10 Project Activity Timeline

<u>Sr. No.</u>	<u>Model</u>	Particular
1	(A) Cluster	DPR Preparation
		Operationalization
		Operation & Maintenance for 3 Years
		No. of Manpower deployment for each Project
2	(B) Community	DPR Preparation
		Operationalization
		Operation & Maintenance for 3 Years
		No. of Manpower deployment for each Project

3.11 Financial Year Wise Plan for Gobardhan Implementation in Bihar

The proposed plan may be changed (No. increase/decrease) by concern DWSC based on the requirement feasibility of the scheme.

Sr. No.	Financial Year	Proposed Districts
1	2021-22	10
2	2022-23	10
3	2023-24	10
4	2024-25	08
Total		38

3.12 Suggested Project Cycle

Following is the suggested project cycle for the implementation of GOBAR-DHAN. The project cycle is advisory in nature and implementers can combine activities and phases to fast track implementation of GOBAR-DHAN.

Phases	Key Activities	Tentative Timeline
Inception Phase	Community to collectively undertake a situation analysis to identify:- <ul style="list-style-type: none"> Quantity of cattle dung waste 	25 Days

	<ul style="list-style-type: none"> and Agri waste in the village Hotspots- where cattle waste/Agri waste is currently piled in the village Identify site(s) for construction of GOBAR-Dhan unit Agree on the use of gas and slurry in the village Pass a resolution to make their village clean and convert cattle dung to biogas and manure 	
Planning Phase	<ul style="list-style-type: none"> DWSC to identify the beneficiaries with the support of GPs/SHGs /FPOs/Milk Cooperatives/Milk Unions/private entrepreneurs/CBOs developed under DAY-NRLM/Agencies selected or empaneled by States /Districts/BDTCs etc. Preparation of project plan document with the support of identified/empanelled agencies/BDTCs etc. Identify masons/ barefoot technicians/ Engineers who would construct the biogas plants. Seek approval for administrative and technical proposals from competent authorities. O&M plan should also be part of the project proposal. Open a ledger in the existing Project account for receipt and management of funds for implementation of the Gobardhan project. 	30 days
Implementation Phase	<ul style="list-style-type: none"> Initiate construction of bio-gas plant based on approved project proposal Ensure supervision of the construction of the biogas plant at each stage Ensure timely completion and commissioning of GOBARDhan unit Train an identified set of local people for preventive and corrective maintenance of biogas plant 	90 days

Operation and Maintenance Phase	<ul style="list-style-type: none"> Initiate payment and revenue generation mechanism as provided in the project proposal (payment for cow dung and slurry, collection of user charges, etc.) Undertake regular preventive maintenance Dispose of/use slurry as agreed 	Continuous till 3 years
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3.13 Distribution of Project Area

Geographically Gobardhan project has been divided into 06 lots and each lot has more than 05 District as follows –

Sr. No.	Name of Division	Total No. of Districts	Name of District
1	Patna	6	Patna, Nalanda, Bhojpur, Sasaram-(Rohtas), Buxar, Kaimur-(Bhabua)
2	Tirhut	6	West Champaran, East Champaran, Muzaffarpur, Sitamarhi, Sheohar, Vaishali
3	Saran & Darbhanga	6	Saran, Siwan, Gopalganj, Darbhanga, Madhubani, Samastipur
4	Kosi & Purnea	7	Saharsa, Madhepura, Supaul, Purnia, Katihar, Araria, Kishanganj
5	Bhagalpur & Munger	8	Bhagalpur, Banka, Munger, Jamui, Khagaria, Lakhisarai, Begusarai, Sheikhpura
6	Magadh	5	Gaya, Nawada, Aurangabad, Jehanabad, Arwal
Total		38	

Based on the above lots, Implementing Agency may mention their priority of lot for the execution of the work. One Implementing may apply for a minimum of one lot and a Maximum of Three lots as a priority area in the **attachd format at Annexure-G**. However, the decision of LSBA will be final on the allocation of a lot. One agency/firm will be allotted only a minimum of one lot up to a maximum of 3 lots.

3.14 **Estimated/Suggested cost of Biogas Plants**

Estimated Cost of Biogas plants (Rate may vary according to location, construction material cost, model like Deenbandhu, KVIC, Janta etc.) as proposed by Department of Drinking Water & Sanitation, Ministry of Jal Shakti, Govt. of India.

Sr. No.	Plant Type	Capacity	Approximate Cost (Rs.)	Details / Remarks
1	Fixed Dome	100 Kg	2.75 lakh	This cost varies with location and different models
2	Fixed Dome	200 Kg	4.25 lakh	This cost varies with location and different models
3	Fixed Dome	300 Kg	7 lakh	This cost varies with location and different models
4	Fixed Dome	500 Kg	10 lakh	This cost varies with location and different models
5	Fixed Dome	1000 kg	15 lakh	This cost varies with location and different models
6	Fixed Dome	2000 Kg	30 lakh	This cost varies with location and different models
DWSC may decide upon type, size, capacity and model for the implementation of the Gobardhan project in the entire district, on the basis of funds available with the district in consultation with the agency.				

3.15 **Other Terms and Conditions:**

- 1) If any of the employee representatives of the agency is/are found to be demanding/collecting undue money or indulging in any other illegal activity for enrollment, appropriate disciplinary/legal action will be taken by the agency against their employee and LSBA will initiate action against the agency that includes blacklisting/termination / fine/penal action.
- 2) Agency shall work in liaison with designated LSBA personnel, District authorities and staff from LSBA for smooth execution of the project.

3.16 **Payment Term**

Sr. No.	Assignment completed	Completion Period	Payment Schedule
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1.	DPR completed: submitted / approval from the competent authority	55 Days	15%
2.	Installation and operationalization	90 Days	50%
3.	Operationalize and Maintenance – Year 1	1 st Year	15% in two equal instalment
	Operationalize and Maintenance – Year 2	2 nd Year	10% in two equal instalment
4.	Operationalize and Maintenance – Year 3	3 rd Year	10% in two equal instalment
Total		145 Days + 3 Years (O&M)	100%

3. ELIGIBILITY CRITERIA (The bidder has to submit all relevant documents / Copies as proof for Qualifying)

- a. The implementing agency can be a technical institute/NGO/ or similar entity with experience in designing and implementing biomass to energy projects. Joint venture/ consortium may also be considered. However, in the case of joint venture/consortium, a photocopy of the agreement signed for joint venture/consortium should be submitted wherein the Lead Partner should be clearly mentioned.
- b. The implementing agency must be registered under Society Registration Act/Trust Act/Cooperative Act/ Companies act/ Partnership Act/ Proprietorship Act. Signed and stamped photocopies of supporting documents should be attached.
- c. The Firms /Agency/ Institutions must possess a minimum of 3 years experience, expertise in the preparation of DPR, installation, operation and maintenance of individual Gaushala and community-level waste management facilities including composting and Bio-methanation processes. Signed and stamped photocopy of supporting completion certificate/work order/any other supporting documentation should be attached.
- d. The Firms / Technical Agency/ Institutions should not be blacklisted or debarred by any state govt. / govt. agencies / PSUs / GOI. An undertaking to this effect should be attached to the letterhead of the organization.
- e. The bidder must submit an EMD in the form of DD drawn in favour of **“Bihar Rural Livelihoods Promotion Society”** payable at **Patna** from any nationalized/scheduled bank in the eligibility bid.

- f. The authorization for signing the Bid document shall be indicated by a duly notarized written power of attorney (in a legally valid stamp paper of minimum Rs. 1000/- (One thousand) denomination) from the competent authority accompanying the bid.
- g. Documentary evidence for all the Eligibility Criteria are required to be submitted as part of the Eligibility Bid. Non-compliance with one or more of the requirements covered under Eligibility Criteria will lead to summarily rejection of the bid.
- h. The Bidder shall submit duly filled eligibility/document checklist as per Annexure- A.

5. Technical Bid Evaluation Criteria/Scores under QCBS:

Sl No.	Particulars	Maximum Marks	
1	<p>Experience of the company as on 31-12-2021</p> <p>Four marks for each year for completed contract, working with Government autonomous bodies/ government dept./PSUs (State/ Central) up to 5 years.</p> <p>Five marks for qualifying 3 yrs experience.</p> <p>For example : For 3 years contract completed= 5 Marks For every additional year = 2 Marks upto a maximum of 5 years</p>	15	
2	<p>No. of assignments completed of similar nature:</p> <p>For 3 to 5 work experience certificate / completed work order - 5 Marks 6 to 8 work experience certificate / completed work order - 10 Marks 9 to 10 work experience certificate / completed work order - 15 Marks 11 yrs. and above work experience certificate / completed work order - 20 Marks</p>	20	
3	<p>Turnover of the company (Annual Average of 3 Years), i.e., FY 2020-21 FY 2019-20 FY 2018-19</p> <p>a. 1 Cr to 5 Cr - 10 b. 5.1 Cr and above - 20</p>	20	
4	<p>Net worth of the company: Net worth of the company should be positive of 20 lakhs. CA Certificate for Net Worth to be attached.</p>	10	
5	<p>Key Professional: 1. Project Manager – 01 No. [7 marks]</p>	25	

	2. Project Coordinator – 06 Nos.[2x6 marks] 3. Project Executive -06 Nos.[1 x 6 marks] CVs (As per Annexure-F) of the above experts are to be submitted for Evaluation. Marks on CVs will be allotted as per the following details: Qualification – – 10% Adequacy of assignment – 80%, Proficiency in regional language – 10%		
6	ISO Certification ISO 9001-2013/2015 – 5 Marks ISO 27001-2013/2015 – 5 Marks	10	

6. SIGNING OF CONTRACT

Submission of Performance Bank Guarantee (PBG) to the DWSC shall be done by the bidder within 10(ten) working days after notification of the award (LoI). The contract will be signed with the successful bidder within a week after submission of the Performance Bank Guarantee. The Performance Bank Guarantee (PBG) may be verified by the issuing Bank.

7. CONTRACT AMENDMENTS

Subject to the condition of the contract no variation in or modification of the terms of the contract shall be made except by an amendment signed by both parties.

8. TERMINATION

The DWSC may, without prejudice to any other remedy, by written notice of termination sent to the Agency, terminate the contract, in whole or part, without any liability to the DWSC/LSBA whatsoever, if: -

- a) The progress is not satisfactory in terms of quality, quantity and adherence to time schedule;
- b) The Implementing Agency fails to deliver any or all of the services within the periods specified in the contract, or within any extension thereof granted by the DWSC pursuant to conditions of the contract or if the Implementing Agency fails to perform any other obligations under the contract;
- c) The Implementing Agency becomes bankrupt or otherwise insolvent.
- d) In any of the above events termination will be without compensation to the Implementing Agency, and that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the DWSC and LSBA.
- e) For termination of the contract, either party should give minimum two months' prior written notice.

9. NON DISCLOSURE AGREEMENT

The Implementing Agency (and his employees) shall not disclose any part or whole of this RFP document, of the proposal and/or any specification, plan, drawing, pattern, sample or information furnished by DWSC/LSBA in connection therewith to any person other than a person employed by the implementing agency in the performance of the proposal and/or contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance. The employees or the implementing agency such as security personnel, etc. engaged will maintain strict confidentiality.

The Implementing Agency, his / her employees and agents shall not make any use of any document or information given by the user except for the purposes of performing the contract award.

In case of any breach, the DWSC/LSBA shall take such legal action as may be required.

10. FORCE MAJEURE

1. For purpose of this clause, Force majeure means an event beyond the control of the Implementing Agency not involving the Implementing Agency's fault or negligence and not foreseeable. Such events may include, but are not limited to, either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
2. If a Force majeure situation arises, the Implementing Agency shall promptly notify the DWSC/LSBA in writing of such conditions and the cause thereof. Unless otherwise directed by the LSBA in writing, the supplier/Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force majeure event.

11. TERMINATION FOR INSOLVENCY

The DWSC/LSBA may at any time terminate the Contract by giving written notice to the Implementing Agency, if the Implementing Agency becomes bankrupt or otherwise insolvent. In this event, the termination will be without compensation to the Implementing Agency, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the DWSC/LSBA.

12. RESOLUTION OF DISPUTES AND ARBITRATION

- a. The Implementing shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
- b. If, after ninety (90) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the DWSC/LSBA or the Implementing Agency may give notice to the other party of its intention to commence an arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. For any such arbitration, a single arbitrator may be appointed with the

mutual consent of both parties, the cost of which will be borne by both parties. The decision of the sole arbitrator shall be acceptable to both parties.

- c. If any of the party is unsatisfied with the decision of the sole arbitrator, they may give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act, 1996. The arbitration proceedings shall take place in Patna, Bihar and English/Hindi shall be the language for Arbitration Proceedings.
- d. Any kind of legal matter will be in Patna jurisdiction only.

ELIGIBILITY / DOCUMENT CHECKLIST– EVALUATION SHEET

(To be filled by the bidder)

Sl No.	Eligibility Criteria		A response along with documentary evidence	Remarks and (Page No. of relevant proof)
1	Name and address of the Bidder	:		
2	Name, address, email id and mobile number of the authorized contact person	:		
3	<p>The implementing agency must be registered under Society Registration Act/Trust Act/Cooperative Act/Companies act/ Partnership Act/ Proprietorship Act.</p> <p><i>Signed and stamped photocopies of supporting documents should be attached.</i></p> <p><i>Photocopy of the agreement signed for joint venture/consortium should be submitted wherein the Lead Partner should be clearly mentioned.</i></p>	:		
4	<p><i>The Firms /Agency/ Institutions must possess a minimum of 3 years experience, expertise in the preparation of DPR, installation, operation and maintenance of individual Gaushala and community-level waste management facilities including composting and Bio-methanation processes.</i></p> <p><i>Signed and stamped photocopy of supporting completion certificate/work order/any other supporting documentation should be attached.</i></p>	:		
5	The Bidder shall attach self-attested copies of GST Registration no., Income Tax Permanent Account No. (PAN)/ TAN, PF and ESI	:		

	registration with relevant certificates as applicable.			
6	The Firms / Technical Agency/ Institutions should not be blacklisted or debarred by any state govt. / govt. agencies / PSUs / GOI. <i>An undertaking to this effect should be attached to the letterhead of the organization.</i>	:		
7	Location of Head Office of company	:		
8	Experience in Gobardhan project	:	Yes/No	
9	Required Bid Security (EMD) attached (Give Bank Draft details)	:	Yes/No. Details	
10	Power of Attorney duly authorizing the signatory attached		Yes/No	
11	The undertaking as per Annexure-C attached.		Yes/No	
12	Whether CVs attached as per Annexure-F		Yes/No	
13	Whether Clause-wise compliance submitted as required in the Eligibility Criteria		Yes/No	
14	Whether Price bid/Financial bid format duly filled as per Annexure B		Yes/No	

We undertake that we fulfill the Eligibility Criteria, as per Clause 4. We agree to abide by the terms and conditions of this bid, for the bid validity period and it shall remain binding upon us and may be enforced at any time before the expiry of that period. Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of the award shall constitute a binding contract between us.

Dated this.....day of.....2022.....

(Signature of person duly authorized to sign on behalf of the Bidder)

ANNEXURE “B”

PRICE BID/ FINANCIAL BID FORMAT

	Details	Unit Rate (in figures)	Applicable Goods & Service Tax (in figures)	Total Unit Rate (in figures)	Total Unit Rate (in words)
	(A)	(B)	(C)	(B+C)	(B+C)
1.	Fixed Dome (100 Kg) as per SCOPE OF WORK (Terms of Reference) – complete supply, erection and commissioning				
2.	Fixed Dome (200 Kg) as per SCOPE OF WORK (Terms of Reference) – complete supply, erection and commissioning				
3.	Fixed Dome (300 Kg) as per SCOPE OF WORK (Terms of Reference) – complete supply, erection and commissioning				
4.	Fixed Dome (500 Kg) as per SCOPE OF WORK (Terms of Reference) – complete supply, erection and commissioning				
5.	Fixed Dome (1000 Kg) as per SCOPE OF WORK (Terms of Reference) – complete supply, erection and commissioning				

6.	Fixed Dome (2000 Kg) as per SCOPE OF WORK (Terms of Reference) – complete supply, erection and commissioning				
7.	AMC charges for 1 st Year				
8.	AMC charges for 2 nd Year				
9.	AMC charges for 3 rd Year				
	Total				
		Sum of Column B	Sum of Column C	Cumulative Sum	Cumulative Sum

Note:

1. The bidder shall quote the rate exactly as per the above format. Any change in format may lead to rejection of the price bid.
2. Rate will be evaluated before GST. Applicable Goods & Service Tax as on date of service will be paid.
3. Price Bid of all the technically qualified agencies will be opened.
4. Lowest price will be calculated on the total cost quoted by the bidder for all types of Fixed Dome with AMC for three years.
5. AMC charges will be paid on yearly basis upon submission of invoice.

For the Bidder's Firm

(Authorized Signatory with Name and Stamp)

ANNEXURE “C”

Undertaking

(To be submitted along with Eligibility Bid on a legally valid stamp paper of minimum Rs.1000/- (one thousand) denomination)

We, the undersigned hereby give our unconditional acceptance to all the Clauses of Request for proposal against the Tender no. dated

We unconditionally agree that LSBA has all the rights to evaluate the bids and the decision taken by the LSBA will be final and binding on us.

We agree that LSBA reserves the right to cancel the order without any liability to the LSBA if the progress is not satisfactory in terms of quality, quantity and time. In such a case, the LSBA reserves the right to award the contract to any other Bidder to complete the work.

Further, we unconditionally agree that in the event of our deviation from the tender conditions during the execution of the project which results in project delays or affects the quality of the output, LSBA can terminate the contract without assigning any reasons and we will not lodge any claims on LSBA for any liabilities.

For the Bidder’s Firm

(Authorized Signatory with Name and Stamp)

ANNEXURE “D”

Format of Performance Bank Guarantee (PBG)

In consideration of M/s _____ having its registered office at _____ (herein after called the Principal), on the first part and M/s. _____ of _____ (herein after referred to as Bidder) on the second part, having agreed to accept a sum of Rs _____ (Rupees _____) in the form of Performance Bank Guarantee towards Agreement for the request for proposal for procurement of _____ we _____ (Name of The Bank), hereinafter referred to as the Bank), do hereby undertake to pay to the Principal on demand within 3 (three) working days without any demur and without seeking any reasons whatsoever, an amount not exceeding _____ (Rupees _____) and the guarantee will remain valid

up to
(36 months after the signing of the contract, i.e., _____ (date). The Performance Bank Guarantee shall be extended from time to time as required by the Principal.

We undertake not to revoke this guarantee during this period except with the previous consent of the Principal in writing and we further agree that our liability under the Guarantee shall not be discharged by any variation in the term of the commercial offer.

No interest shall be payable by the Principal to the Bidder(s) on the guarantee for the period of its currency.

Dated this _____ day of _____ 2022

For the bank of _____
(Agent/Manager)

For Bidder's firm

(authorized Signatory with name and stamp)

Form of Contract Agreement

This CONTRACT named “.....” (hereinafter called the “Contract”) is made on the day of the month of, 2022, between, on the one hand, District Water & Sanitation Committee (DWSC) (hereinafter called the “Purchaser”) and, on the other hand,..... (here-in-after called the “Implementing Agency”).

WHEREAS

- (a) The Purchaser has requested the Agency to provide “.....”(herein called the Services);
- (b) the Agency, having represented to the Purchaser that it has the required professional skills, and personnel and technical resources, has agreed to provide the Services on the terms and conditions set forth in this contract at a contract price of Rs.....;
- (d) from Purchaser side Mr./Ms.,has been assigned to administer the assignment and to provide the Implementing Agency with all relevant information needed to carry out the assignment;
- (e) from Agency side Mr./Ms. has been assigned to administer the assignment and to provide all relevant information regarding the assignment to the Purchaser.

NOW THEREFORE the parties hereto hereby agree as follows:

- 1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
 - (a) Letter of Intent
 - (b) RFP No. dated and corrigendum/addendum issued from time to time
 - (c) Financial Bid submitted by the Agency
 - (d) Queries and Clarifications
 - (e) Technical Negotiation, if any.
- 2. The mutual rights and obligations of the Purchaser and the Agency shall be as set forth in the Contract, in particular:

- (a) the Agency shall carry out the Services by the provisions of the Contract; and
- (b) the Purchaser shall make payments to the Agency by the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day of month of 2022 first above written.

For and on behalf of
Implementing Agency

For and on behalf of
Distric Water & Sanitation Committee (DWSC)

Name:
Designation:

Name:
Designation:

Witness 1:

Witness 1:

Witness 2:

Witness 2:

ANNEXURE “F”

The format for CV is as below:

Position Title and No.	{e.g., Project Manager.....}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, certification, training giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr Hobbs, deputy minister]		

Language Skills (indicate only languages in which you can work): _____

Contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I also certify that I have not given my consent & CV, to another participating bidder for this project. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client.

{day/month/year}

Assignment Preference

One Bidder may apply for a minimum of one lot and a maximum of three lots as a priority area. However, the decision of LSBA will be final on the allocation of a lot/s. One agency/firm will be allotted only a minimum of one lot up to a maximum of 3 lots.

Sl. No.	Preferred Lot
1.	
2.	
3.	